



# Bookkeeping & Management Accounts

## Our service

- Tailored to you
- By month, quarter or half-year
- Flexed to meet your needs
- Transaction entry, reconciliation to statements

## Your books

Let us take the strain of achieving and maintaining the good shape of your bookkeeping, whilst you focus on growing your business.

We'll process all invoices and receipts and deliver a profit and loss for you, and your stakeholders. We'll work through the profit and loss with you and help make decisions about your business going forward – if you'd like us to.

Then we'll balance the bank account and all assets and liabilities and present you with a fully completed balance sheet. This can be on a monthly, quarterly or other basis to ensure you have a full financial view of the business as and when you need it.

## Your future

Helping you to grow your business, we'll can also provide cashflow forecasts, targets, budgets and Key Performance Indicators – giving you a plan (with measures) to focus on.

SageLine 50 ✓

Cardiff based ✓

Face-to-face review ✓

Straightforward language ✓

Focused on your future ✓